



Marple Hall School

Policy Document

Marple Hall School Charging Policy

Staff responsible for policy: Helen Harris

Date reviewed: Autumn 2020

Date approved by Governors: Autumn 2020

Signed by Chair of Committee: Dr Caroline Milner

Signed by Headteacher:

Date for next review: Summer 2021

CHARGING POLICY

As legislated by the Education Reform Act 1988, as amended, the School Governors are required to determine and publish a charging and remissions policy.

The School Governors anticipate that it may be necessary from time to time to amend the policy but, if they do parents will be notified accordingly.

Terms

Terms used within this policy are as those defined within the legislation.

School Hours

School Hours are those when the school is actually in session. They do not include midday break.

School Hours are: 8.35am to 2.00pm Mondays
 8.35am to 2.50pm Tuesdays to Fridays

School Aims

- To ensure that education in school is free
- To ensure that activities offered wholly or mainly during normal school teaching time should be available to all pupils regardless of their parents' ability or willingness to help meet the cost
- To ensure that there is no statutory requirement to charge for any form of education but the school has the discretion to charge for optional activities provided wholly or mainly out of school hours
- To ensure that the school has the right to invite voluntary contributions for the benefit of the school or in support of activities organised by the school, whether during or outside school hours

Activities

The policy confirms the right for the school to request voluntary contributions from parents towards activities organised by the school during and outside school hours.

For trips during school hours or outside school hours but required to fulfil a statutory requirement of the curriculum, no charge will be made for pupils whose parents are in receipt of Social Support. This will be identified by reference to the Free School Meals record.

Subsidies may be available for pupils whose parents are unable or unwilling to give a voluntary contribution.

If insufficient voluntary contributions are obtained and insufficient subsidies are available it may be necessary to cancel the activity.

Charges will be made for other activities which are recognisably distinct from the curriculum where parents have indicated their agreement in advance. These visits will not proceed where full costs are not met by those wishing to participate.

Charges may be made for materials or ingredients required for practical subjects where parents have indicated in advance their desire to own the product.

Damages and Losses

Charges may be made for the cost of replacing or repairing any damaged property or item resulting from a pupil's inappropriate behaviour.

Charges may be made for the cost of replacing any property or item which has been loaned or hired to a pupil and not returned.

Remissions

The discretion to remit in whole or in part any charge, which may be made by the school, has been vested in the Headteacher.

Remission may be made on the grounds of educational considerations with regard to both the pupil and the school needs.

Remission may be made on the grounds of financial considerations with regard to both the pupil and the school needs.

Remissions may be made on a group or individual pupil basis.

Examinations

Charges will be made to recover the wasted examination fee from the parent of a pupil who has failed, without good reason, to take a public examination.

A charge will be made for a late entry request from a parent.

Charges will be made to recover the cost of examination re-sits where the school has provided no further preparation.

Facilities

The facilities at Marple Hall School may be booked in advance (see Appendix A).

School to School Support

Marple Hall School is committed to ensuring that the School to School Support programme serves the contextualised need of our locality and contributes to a school driven self-improvement model.

Daily rates are based on the average cost of an Assistant Headteacher (for a SLE commission) and a Post Threshold Teacher (for a Teacher/Aspirant SLE), including on-costs, administration, travel and subsistence.

A working day is 5 hours, plus preparation plus follow-up. A working half day is 3 hours, plus preparation plus follow-up. The cost of preparation and follow-up report writing is included in the daily rate.

Rates are exclusive of VAT.

Once a written or email request for support has been received and confirmed, Marple Hall School will invoice the client school for the full cost, which will include the number of contracted days, half days or hours.

Payment must be made in advance and within 28 days of the invoice.

Charging rates:

Full Day Rate:	SLE	£350
	Teacher/Aspirant SLE	£220
Half Day Rate:	SLE	£175
	Teacher/Aspirant SLE	£110
Hourly Rate:	SLE	£60
	Teacher/Aspirant SLE	£40



Hill Top Drive, Marple, Stockport SK6 6LB
Tariff w.e.f. 1 April 2020

HIRE OF FACILITIES

SPORTS		ADULT excl VAT	ADULT inc VAT @ 20.00%	JUNIOR excl VAT	JUNIOR inc VAT @ 20.00%
INDOOR					
Badminton	Per Court 1 hour	£10.00	£12.00	£8.00	£9.60
Sports Hall	Whole Hall 1 hour	£40.00	£48.00	£32.00	£38.40
Sports Hall	Half Hall 1 hour	£20.00	£24.00	£16.00	£19.20
Isherwood Gym	Whole Room 1 hour	£18.50	£22.20	£18.50	£22.20
OUTDOOR					
Astro	Whole 45 mins	£40.00	£48.00	£20.00	£24.00
Astro	Half 45 mins	£20.00	£24.00	£10.00	£12.00
GRASS PITCHES					
Football Pitch	per Team Per Season	£420.00	£504.00	£220.00	£264.00
Rugby Pitch	per Team Per Season	£420.00	£501.00	£220.00	£264.00

Please note

- All hire periods includes time for the setting up and clearing away of equipment.
- Casual Bookings may be made up to 7 days in advance 6.00pm onwards and are subject to paying VAT
- The rate of hire of a grass pitch for a season also includes 1 FREE booked mid-week training session, per week on the grass pitches per year

Sports Hall: (4 Badminton Court size) suitable for badminton, football, cricket, netball, basketball etc; (accessible for the disabled).

Floodlit Synthetic Astro Turf Pitch suitable for football, hockey, lacrosse etc; (accessible for the disabled).

School Gym: (1 Badminton Court size) suitable for dance, judo, karate etc. (accessible for the disabled).

For bookings please see the Sports Attendants in the sports hall office or

Telephone: 0161 427 7966 Marple Hall School Ext 262 Mon–Fri 9am–2pm
0161 484 6040 Sports Hall Office 6–9pm/message on 24hr answer machine

Email: clare.worth@marplehall.stockport.sch.uk

OTHER FACILITIES

Hire of Hall	Half a Day = £200	Full Day = £350
Hire of Hall plus other Facilities	Half a Day = £300	Full Day = £450
Hire of Hall	Evening = £200	

The above costs include caretaker overtime and basic IT equipment such as a screen and projector. All requests for other equipment will be considered individually taking into account staffing implications. Please email info@marplehall.stockport.sch.uk for further details.